

Kelso City Council Agenda

Special Meeting, 5:00 pm
December 8, 2015
Kelso City Hall
Conference Room 203
Kelso, WA 98626



**Special accommodations for the handicapped and hearing impaired are available
by special arrangement through the City Clerk's Office at 360-423-0900**

Call to Order:

1. Council Business:

1.1. City Council Orientation Workshop

No public comment will be taken.



City Council Orientation

December 8th, 2015 5:00 – 8:00pm
Kelso City Hall – Conference Room 203

AGENDA

Welcoming Remarks – *Mayor David Futcher*

Introduction & Overview – *David Mercier, Kenbrio, Inc.*

Council-Manager Form of Government – *David Mercier*

- RCW 35A.13
- Mayor's Role
- City Manager's Role
- Council's Role with City personnel

Legal Framework – *Janean Parker, City Attorney*

- Kelso City Charter & Municipal Code
- Open Public Meetings Act
- Appearance of Fairness Doctrine & Quasi-Judicial Hearings
- Public Records Act (Summary)
- Executive Session

Council Rules of Procedure – *Mayor David Futcher*

- Meetings and Agenda
- Election of Officers
- Committee Assignments
- Council Conduct ("No Surprises" doctrine)

Completing the Communications Loop – *Steve Taylor, City Manager*

City Organization & Resources – *Steve Taylor, City Manager*

- Organizational Chart
- Budget and Annual Work Plan
- Comprehensive Plan
- Training & Resources (AWC, MRSC, Commerce)
- Regional Leadership

Roundtable – *David Mercier*

Wrap-up – *Mayor David Futcher*

Adjournment